# **DEBBY ALVISO**

**WEBS DIVINE:** http://websdivine.tripod.com/ **Contact:** http://websdivine.tripod.com/contact.htm

#### **WORK HISTORY:**

06/04-present Self-employed

(Food Fare, Webs Divine, publishing)

10/15-present Missouri Association of Nurse Anesthetists

(*Webmaster via telecommuting, part-time*)

11/11-present Washington Association of Nurse Anesthetists

(Webmaster via telecommuting, part-time)

09/04-present Inland Empire Nurses Association

(*Webmaster via telecommuting, part-time*)

04/02-06/04 Spokane Community College, Washington

06/00-02/02 Lakeview Hospital, Bountiful, Utah

03/98-3/99 Sunshine Secretarial Services, Pocatello, Idaho

03/95-03/98 Fasteners, Inc., Pocatello, Idaho (*HQ: Spokane, WA*)

#### **EXPERIENCE:**

More than twenty-five years of word processing experience, graphics (creating images and flash photo galleries), web design and maintenance, accounting, inventory control, newsletter composition and design, e-book creation, design and conversion; purchasing, ten-key, general office.

#### **COMPUTER SKILLS:**

Knowledge of software programs and services for practical use in developing web sites, articles, graphics, flyers, logos, newsletters, flash photo galleries, e-book covers, e-book conversions and press releases, including: **Adobe** (*Dreamweaver*, *Fireworks*, *Photoshop*, *Pro*); **Calibre** (*multiple format e-book conversion program*), **Coffee Cup** (*Applets, Color Schemer*, *Firestarter*, *HTML Editor*, *Password Wizard*, *Photo Gallery*, *Shopping Cart*, *Visual Designer*, *Web Form Builder*, *Web Site Access Manager*); **Constant Contact** (*e-mail marketing*); **Corel Word Perfect Office**, **Fam-Tree**, **Global Scape** (*Cute FTP*); **Lightscreen** (*screenshots*), **Microsoft** (*Excel*, *Expression*, *Front Page*, *Money*, *Power Point*, *Publisher*, *Reader*, *Word*, *Works*); **Mobipocket Creator**, **Open Office Productivity Suite** (*Writer*, *Calc*, *Impress*, *Draw*, *Base*, *Math*); **PDF to EPUB**, **PDF to Word Converter**, **Picasa**, **Trellix** and **Win Zip**.

RESUME Debby Alviso

## **WEB DESIGN MINI-PORTFOLIO:**















































## **NEWSLETTER SAMPLES:**









RESUME Debby Alviso

## **LOGO/BUTTON SAMPLES:**



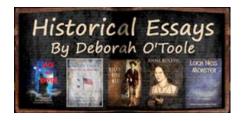


















Reader's Mail



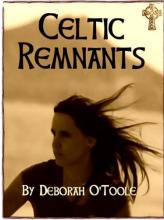


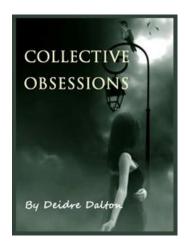


RESUME Debby Alviso

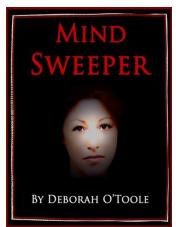
## **BOOK COVER DESIGN SAMPLES:**

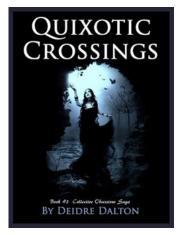


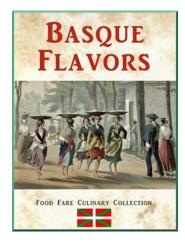


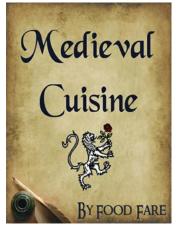














For more, go to Webs Divine at <a href="http://websdivine.tripod.com/">http://websdivine.tripod.com/</a>

Rev. 10/18/15